



Community Development

ECONOMIC DEVELOPMENT – SMALL BUSINESS

General Overview

This is a \$5000 grant that supports members who want to start, enquire or expand an existing small business once every 5 years. Members must be 18 years of age to apply for small business funding. Small business applications and business plans should be consistent in identification of business partners.

Applications must include:

- A letter of intent that clearly outlines your business;
- Completed application form;
- Business Plan (must include your financial and marketing plan);
- Quotes from a recognized business;
- Resume
- Letters of reference or support
- Certification (if applicable)

Deadline is March 31st. (6 selections) The applications are reviewed by an outside agency in April. Please allow sufficient time for your application to be reviewed, we require 30 days to process small business applications.

Application Information

Name	<i>Last</i> <i>First</i> <i>M.I.</i>	Date:	
Address:	<i>Street address</i> <i>Apt/Unit #</i>	Phone:	
	<i>City</i> <i>Prov</i> <i>Postal Code</i>	Email:	
Status Number:		Date of Birth:	

Have you received small business funding before?

Yes No

If yes, when?

Have you submitted receipts from the last approved application approved?

Yes No N/A

Business Structure

Sole proprietorship

Partnership

Corporation

Application Purpose?

Start a New Business

Acquire a Business

Expand a Business

Business Information

Describe your project.

Indicate where the business is to be located (and identify if this is on or off reserve.)
Include a copy of all appraised assets in relation to this business (tools, vehicles, etc.)

Indicate your education, skills, and experience that would help with your business.

Marketing Plan

Objective:

Briefly explain who your targeted customer is. Also address the (potential) size of this market. Do you believe there is room for growth and expansion?

Strategies:

How will you be promoting your business? Who are your competitors, how will your pricing compare? Explain how you plan to attract your possible clients as well as maintain your future client base. Also, indicate the evaluation procedures you will use to determine the success of your "plan".

Financial Plan

Explain your overhead costs and detail each by outlining the intended purpose, for example, how many employees will you have and how much will you pay them? Indicate this for each expense item that may need clarification (use another sheet if needed). This should include your operating cost, capital (what you own), marketing cost, business support/employees, cash equity.

Please feel free to include any other information that you feel may help make a more informed decision regarding your application, such as attaching a business proposal to application.

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

*If you do not have all the documents required, the application will not be approved.
Only the applicator or the legal guardian of the applicant can apply and must sign the application.*

Primary Applicant

Signature: _____ Date: _____

Witness: _____ Date: _____

Co-signer

Signature: _____ Date: _____

Witness: _____ Date: _____